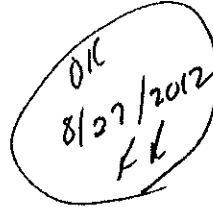


Raymond Kelly Richardson
Superintendent

Barry Golner
Deputy Superintendent

Mark LeBlanc
Deputy Superintendent



To: Eileen Donoghue
City Manager

From: Raymond Kelly Richardson
Superintendent of Police

Date: August 27, 2021

Re: Out of State Travel

I respectfully request permission to send two Lowell Police Officers to attend the SWAT class Introduction to Resolution of Barricaded Suspects. The class will be held at the Nashua Police Department in New Hampshire. I have supplied a breakdown of costs below. Thank you for your time in this matter.

Conference: SWAT class Introduction to Resolution of Barricaded Suspects

Location: Nashua Police Department, Nashua, New Hampshire

Dates to Travel: October 5, 2021 – October 7, 2021

Flight: \$0

Hotel:

Conference Cost: \$1,300.00 (\$650.00 per person x 2)

Mileage/Fuel/Toll/Parking: Will submit receipts upon return

Car Rental: \$0.00

Per Diem: \$

Number of people: 2

Total: \$1,300.00

Raymond Kelly Richardson
Superintendent

Barry Golner
Deputy Superintendent

Mark LeBlanc
Deputy Superintendent



To: Eileen Donoghue
City Manager

From: Raymond Kelly Richardson
Superintendent of Police

Date: August 27, 2021

Re: Out of State Travel

I respectfully request your permission to send one member of the Lowell Police Department to attend the FBI – LEEDA School at the Hampton Police Department in Hampton, NH. I have supplied a breakdown of costs below. Thank you for your time in this matter.

Conference: FBI – LEEDA/CLI

Location: Hampton, NH

Dates to Travel: September 13 – September 17, 2021

Flight: \$0

Hotel: \$0

Conference Cost: \$695.00

Mileage/Fuel/Toll/Parking: Will submit receipts upon return

Car Rental: \$0.00

Per Diem: \$0.00

Number of people: 1

Total: \$695.00